

ON BUSINESS GRANTS

Frequently Asked Questions (FAQs)

ONKAPARINGA GRANTS

As a part of our [Community Plan 2030](#), we are committed to a shared vision for the City of Onkaparinga. This includes supporting the many community groups, businesses and individuals who make our community a vibrant place to live, work and play. One way which we can do this is through our Grants Program.

BEFORE YOU GET STARTED

Before applying for a grant, we strongly encourage you to discuss your proposal with the relevant grants program officer.

GRANT WRITING WORKSHOPS

We hold free grant writing workshops.

Bookings are essential for all workshops as places are limited.

Please visit our [website](#) for further information.

CONTACT THE

ON BUSINESS PARTNER PROGRAM TEAM

Phone (08) 8384 0666

Email onbusiness@onkaparinga.sa.gov.au

Onkaparinga Grants **BRING YOUR IDEAS TO LIFE.**

CITY OF ONKAPARINGA

APPLY NOW

FREQUENTLY ASKED QUESTIONS

Q: I'm currently not an ON Business Partner Program member, how do I apply and do I need to wait until I'm approved to apply for an ON Business Grant?

A: To apply to become an ON Business Partner Program member, visit the ON Business Partner Program [website](#) and follow the prompts to create a free business listing and sign up to receive regular e-news. Once you receive an email stating that you are now an ON Business Partner Program member, you will be eligible to apply for an ON Business Grant.

Q: How will an ON Business Grant help my business?

A: Unlike a loan, you don't have to repay a grant. Small businesses and start-ups can find it difficult to fund their operations, and loans, while helpful, can create additional burdens on cash flow. A business grant can help businesses get established and grow without mortgaging their future.

Q: I'm representing a not-for-profit business or community group, am I eligible to apply?

A: No. You must operate a for profit and registered business to be eligible to apply for an ON Business grant. For not-for-profit grant opportunities please refer to the information on Council's [website](#).

Q: Can I apply for the full \$5,000 ON Business Grant?

A: Yes if your project is more than \$10,000 (matched funding). However, very few, if any, initiatives can be funded to the full amount requested due to the number of applications received. Applicants should determine whether their project will still be able to proceed without the full funding amount requested and reconsider their application if not.

Q. Do I need to run my business full time to be eligible for funding?

A: No, you do not need to run your business full time to be eligible for funding.

Q: Am I still eligible for funding if my business is new and I have started it yet?

A: Yes, as long as the business is for profit and registered.

Q: I run two (or more) businesses. Can I apply for funding for multiple businesses?

A: Yes, as long as the businesses you are applying for funding for are registered under different ABNs.

Q. I am a landowner/property owner within the City of Onkaparinga, can both myself and my tenant (the business owner) apply for a grant for the same project/initiative?

A: No. Landowners/property owners and business owners cannot apply for funding for the same project/initiative, however, different projects are accepted.

Q: I need some business advice before submitting my application, what help is available?

A: The City of Onkaparinga, through the ON Business Partner Program, offers a subsidised business advisory service through the [Southern Business Mentoring Program](#). A one-hour session is subsidised at \$20 and you get to choose your advisor and book an appointment at a time and location that suits you.

Q: What are my chances of winning an ON Business Grant?

A: Over the past four years the ON Business Grant program has been running, it has proven to be very popular and normally there are at least twice as many applications as funding available. If you miss out in Round One feedback is available, which gives you the opportunity to try again with a stronger application for Round Two later in 2021.

Q: \$5,000 is not enough to fund my project, what other grants are available?

A: The City of Onkaparinga provides a free [Onkaparinga Funding Finder](#) through our partnership with the national organisation GrantGuru, which lists Federal, State and Corporate funding opportunities. The ON Business Grant is structured so that local businesses can apply themselves. For larger State and Federal grants, we recommend exploring the use of engaging a [Local Grant Writer](#).

Q: I don't have a business plan, what should I do?

A: It is recommended that you make an appointment with a business advisor from the [Southern Business Mentoring Program](#) to discuss developing a business plan and your intent to apply for an ON Business Grant. A one-hour session is subsidised at \$20 and you get to choose your advisor and book an appointment at a time and location that suits you. We have also provided a business plan template in the 'Supporting Documents' section on the ON Business Partner Program [website](#).

Q: Are there any grant writing workshops available in Onkaparinga?

A: Four free grant writing workshops are being offered to support organisations located in the City of Onkaparinga to prepare their grant application. Book [here](#).

Q: If I am successful in receiving an ON Business grant, how long do I have to spend the money?

A: Successful applicants are required to spend the grant funding within 12 months of being awarded. Successful applicants that are unable to achieve this must discuss this with a member from the ON Business Partner Program team.

Q: My business operates using a trust structure, am I eligible to apply?

A: Yes, as long as the business is for profit and registered.

Q: I have already started my project or initiative, can I be reimbursed for the work done using the ON Business grant?

A: No, the grant money cannot be paid retrospectively.

Q: I previously won an ON Business grant under a different business name, am I eligible to reapply under my new business name?

A: Yes, as long as the new business is registered under a different ABN.

Q: I am a home-based business, am I eligible to apply?

A: Yes, as long as the business is located in the City of Onkaparinga and is a for profit and registered business.

Q: I operate a mobile business, am I eligible to apply?

A: Yes, as long as the business is located in the City of Onkaparinga and is a for profit and registered business.

Q: I have more than one project or initiative I would like funding support with, how do I decide which one to apply for funding for?

A: It is recommended that you make an appointment with a business advisor from the [Southern Business Mentoring Program](#) to discuss your intent to apply for an ON Business Grant. A one-hour session is subsidised at \$20 and you get to choose your advisor and book an appointment at a time and location that suits you.

Q: My business is in the City of Onkaparinga however I reside outside of the region, am I eligible to apply?

A: Yes.

Q: My project or initiative requires Council, state or federal approval. I have lodged my application but I haven't received my approval yet, am I eligible to apply for an ON Business Grant?

A: Yes, you can still submit your grant application, however, if your project or initiative requires any form of approval and you are a successful grant recipient, grant funding will not be awarded until we have received confirmation of the approval.

Q: When will I be told if I am successful or not?

A: Applicants will be notified of the outcome of their grant application in mid-December 2021.

Q: If my application is unsuccessful, can I reapply in a future round of funding?

A: Yes, feedback is available to help increase your chances for next time.

Q: If I am successful, how and when will I receive the grant?

A: Successful grant applicants will invoice the Council for fifty per cent of the grant amount awarded following notification of being successful. Payment for the first fifty per cent will then be made direct into your nominated bank account within 14 business days. Following completion of your project or initiative and upon acquittal, successful applicants can then invoice Council for the remaining fifty per cent of grant funding awarded.

Q: I have some more questions that aren't answered in the Grant Guidelines or these Frequently Asked Questions and would like to speak with someone about my application, who can I contact?

A: Email your questions, your best contact number and availability to take a phone call to onbusiness@onkaparinga.sa.gov.au and one of the ON Business Partner Program team members will be in contact with you.